

GODERICH BUSINESS IMPROVEMENT AREA

SATURDAY FARMERS' MARKET

VENDOR APPLICATION AND AGREEMENT

2023 SEASON (May 20- October 07, 2023)

Vendor: Farmers' Market - Food Producer Farmers' Market - Artisan

Name: _____

(please print)

COMPANY NAME (if applicable): _____

Phone: _____

E-Mail: _____

Address: _____

City/Town: _____

Postal Code: _____

New Vendor? If previous vendor, years attended? _____

I will attend: _____

For the season Week by week (date to start?) _____

(Options: seasonal vendors - May pay in full or deposit 50% by May 6, and final 50% by June 21st)

I require access to hydro? If yes, indicate type/size of appliance: _____

(Cost \$2/day or \$40.00/season. Advance planning is required)

Do you require **one** spot? One spot is equal to a **10ft. x 10ft.** space. Do you require **two** spots?

Two spots are equal to a **10ft. x 20ft.** space.

Comments: _____

Goderich Farmers' Markets reserve the right to relocate weekly vendors due to questionable weather.

PRODUCT(S) FOR SALE: _____

Signature confirms that the applicant has read and agrees to abide by the Goderich Farmers' Market 2023

Mailing address: c/o 57 West Street, Goderich, ON Canada N7A 2K5 Tel: 519 440 0871 Fax: 519 524 1466
email: bia@goderich.ca Web: www.goderichbia.ca

Rules and Regulations. ALL Food Vendors are required to register with the Huron County Health Unit prior to Market.

Applicant's Signature: _____

PLEASE COMPLETE AND RETURN: BY FAX - 519 524 1466 BY EMAIL - bia@goderich.ca or BY MAIL - BIA Farmers' Markets, 57 West Street, Goderich, ON N7A 2K5 DOWNTOWN GODERICH B.I.A. SATURDAY FARMERS' MARKET

2023 RULES AND REGULATIONS

The Goderich BIA Farmers' Market operates on Saturdays from **8:00 am to 2:00** in around the Square in downtown Goderich, from May to October.

The following regulations apply to all vendors. 1) Vendors wishing to sell at the Goderich BIA Farmers' Market must apply in advance by filling out a Farmers' Market VENDOR application. 2) Vendors attending the Farmers' Market must be approved to vend by the BIA office in advance of the vendors' start date. 3) Vendors selling **food** at the Goderich BIA Farmers' Market are required to register with the Huron Perth Public Health in advance and must be approved to vend by the HPPH prior to marketing. **The following regulations apply to ALL vendors.** 1) Vendors are required to bring their own 10ft. x 10 ft. canopy. 2) Vendors are required to bring suitable water containers or sand bags to hold their canopy in place. 3) Vendors are not permitted to stake canopy lines in to the grass. 4) Vehicles are not permitted on the grass, at any time, in Courthouse Park.

5) Vendors must supply their own hand sanitizer and wear a mask while onsite For information and details regarding our Farmers market please contact 519 955 0375

LOCATION

will be determined after consultation with FMO and the Huron Perth Public Health **LIST OF PRODUCTS ALLOWED FOR SALE AT THE FARMERS' MARKETS:**

- 1) Homemade baked goods (with production date on packaging)
- 2) Eggs
- 3) Honey
- 4) Maple Syrup
- 5) Flowers, plants and small shrubs
- 6) **ONTARIO** Grown Fruits & Vegetables
- 7) Homemade Preserves (all food products which are canned, including jams, jellies, pickles, etc. must be packed in new jars sealed with new vacuum lids) The Huron County Health Unit have created a hand out on CANNING. If you are selling canned or preserved foods,

please make sure you have received a copy of the Huron County Health Unit guidelines on canning from our market coordinator.

8) Fresh Meat, poultry, fish and cheese (from approved and inspected source; refrigerated at less than 5 degrees Celsius and properly maintained and handled while stored, on display and sold, according to Huron County Health Unit requirements).

9) Handmade locally produced arts & crafts and artisanal products produced by crafters living in Huron County

Vendors wishing to sell products not listed above must *confirm approval for product in advance*, by calling the Goderich BIA office at 519 440 0871 **DISPLAYS**

1) Vendors are responsible for setting up and dismantling their display tables.

2) If space is available; not-for-profit organizations operating within Huron County may have a 10ft x 10ft space at the market free of charge. Requires prior approval from the BIA office.

3) Downtown Goderich BIA offers their members a 10ft x 10ft space at the market free of charge. Requires prior approval from the BIA office.

4) Products sold at the market are subject to periodic inspection by the Ontario Ministry of Agriculture and Food and the Huron County Health Unit.

5) Vendors handling and serving prepared food are required to provide and display hand sanitizer.

6) ALL vendors are required to erect a covered canopy over their 10x10 space.

7) Proper weights (water jugs) or sand bags are to be used to anchor the canopy legs to the ground for safety and protection from probable wind gusts.

ALLOCATION OF SPACE

For vendors who have paid for the season in full, we will do our best to offer designated spots, provided that vendors arrive at least one hour prior to Market opening. However, there may be times when factors beyond our control such as overnight parked cars, inclement weather or special events that may force the market manager to relocate vendors.

Space allocation is at the discretion of the Market Coordinator.

Cost of space for the 2023 season

1) Daily rate for Farmers' Markets: \$30 (HST included) per 10ft. x 10 ft. space. (subject to change) The minimum daily rate is \$30.

2) Vendors who require hydro will be charged a surcharge of \$2 per day or \$40/season.

3) Seasonal rate for the Farmers' Market is \$ _567_ per 10 ft. x 10ft. (HST included) space or \$1100_ for 20ft x 10ft space (HST included). This is a 10% discount over the weekly rate.

4) Please make cheque payable to **Goderich BIA**.

5) One space cannot be shared by two vendors. **VENDOR RESPONSIBILITIES**

1) Vendors are responsible for keeping their market space free from refuse.

2) Empty containers and equipment shall be confined to vendor's market space.

3) It is the vendor's responsibility to meet the requirements of local health authorities. * Please refer to the Huron County Health Unit Information Package and Application

4) Vendors are responsible for removing their own garbage after each market day.

5) Do not use public or private trash bins without permission of the owner.

6) Food vendors are required to provide garbage receptacles for patrons.

7) Vendors are required to vacate their space within 1 hour of the close of the Market.

8) Vehicles are not permitted on the grass in Courthouse Park at any time.

MARKET COORDINATOR'S DUTIES, disrespectful behavior, right of refusal and property damage

1) The Market Coordinator will oversee the activities of the Farmers' Market and collect market fees on behalf of the BIA Board. In his/her absence an acting coordinator will have the same responsibilities.

2) The Market Coordinator has the right to advise a vendor that his/her product cannot be offered for sale.

3) Disrespectful and unseemly behavior directed toward the Market Coordinator, other vendors, or customers will not be tolerated.

4) The Market Coordinator, BIA Manager, or Members of the BIA Markets' Committee are empowered to dismiss a vendor from the Market without refund.

5) Property damage caused by a vendor will be paid for by the vendor.

Market applications are received in one of three ways: MAIL your market application along with a cheque made payable to *Goderich BIA* to:

EMAIL your market application to the BIA office at bia@goderich.ca We look forward to marketing with you this season. If you have any questions, please feel free to call the Downtown Goderich BIA office at 519 440 0871. Or cell 519 955 0375. Office hours are generally 9 am to 5pm Monday to Friday.